



State of North Carolina

Office of the State Controller

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STATE CONTROLLER

November 3, 2010

TO: Chief Fiscal Officers
Vice Chancellors
Business Managers

FROM: David McCoy *David McCoy*

SUBJECT: 2010 Fiscal Officer Update

The Office of the State Controller (OSC) will conduct its annual Financial Conference for the chief fiscal officers and designated representatives on Tuesday, December 14, 2010, at the McKimmon Center in Raleigh. This conference will qualify for 8 hours of CPE credit. The course announcement is attached.

The registration fee is **\$50 per attendee**. The registration fee includes a buffet lunch. Break service will be limited to coffee, soft drinks and water but will be available all day.

To register for this seminar, click on the “*Training*” link at the top of the OSC website (<http://www.osc.nc.gov/index2.html>). The online registration deadline is Friday, December 3, 2010 (Note: after this date, any refunds will be subject to a cancellation fee). Please register for this seminar as soon as possible. Recent OSC seminars have reached capacity levels.

Payment can be made by check or electronic transfer. NCAS agencies should use vendor number 561611588-03 as required by the intergovernmental transactions procedure. Please reference on your cash management transfer that the payment is for registration fees for the 2010 Fiscal Officer Update, with the confirmation numbers and names of the registrants. Please note that agencies should register attendees individually but can submit one payment to cover all registration fees. For payments by check, please also attach a listing of confirmation numbers and names of the registrants.

If you have any payment or registration questions, please contact Wendy Francis at 919-981-5551 or wendy.francis@osc.nc.gov. We look forward to your participation.

DTM/sj